BLUE HERON MIDDLE SCHOOL

3939 San Juan Avenue Port Townsend, WA 98368 Phone: (360) 379-4540 Fax: (360) 302-2505 Theresa Campbell, Principal Grades 6 - 8 tcampbell@ptschools.org www.ptschools.org/blueheron

Notification of Cell Phone Rules and Enforcement

August 20, 2019

Dear Parents/Guardians of Blue Heron Students:

Blue Heron School practices a "responsible use" expectation for electronics. Phones and music players must be silenced or off and placed out of view during school hours, including lunch time, unless indicated or directed by a Blue Heron Faculty member. Students may not text for personal or social purposes during the school day. All ear phones must be put away unless being used for instructional purposes. Electronic devices may be used before or after school.

Please understand that students bring electronic devices to school at their own risk. We will not be responsible for lost, stolen, or damaged electronic devices. We will not investigate the theft or loss of electronics. Students are encouraged to leave all valuable items at home.

Parents who need to contact their child in school should call the office and not call or text the student's cell phone.

Progressive discipline applies to students who do not use electronic devices appropriately in the school environment. Although the cell phone and music player rules have not changed, the enforcement of consequences will be strictly implemented for the 2019-20 school year.

The following progressive discipline consequences will be imposed for students not adhering to the school cell phone rules.

Consequences:

- A student who is caught using their cell phone in a classroom, or anywhere else on school property during school hours, will have it removed and taken to the office.
- A parent/guardian will need to come in and meet with the Principal or Dean of Students for the phone to be returned.
- After a second offense, the phone must be turned in to the office before school (each day) and will be held by administration until the end of the school day.

Thank you for supporting our "responsible use" expectations. We believe this strong enforcement will result in increased focus by students and appropriate technology use in our classrooms.

Sincerely,

Theresa Campbell, Principal Blue Heron Middle School